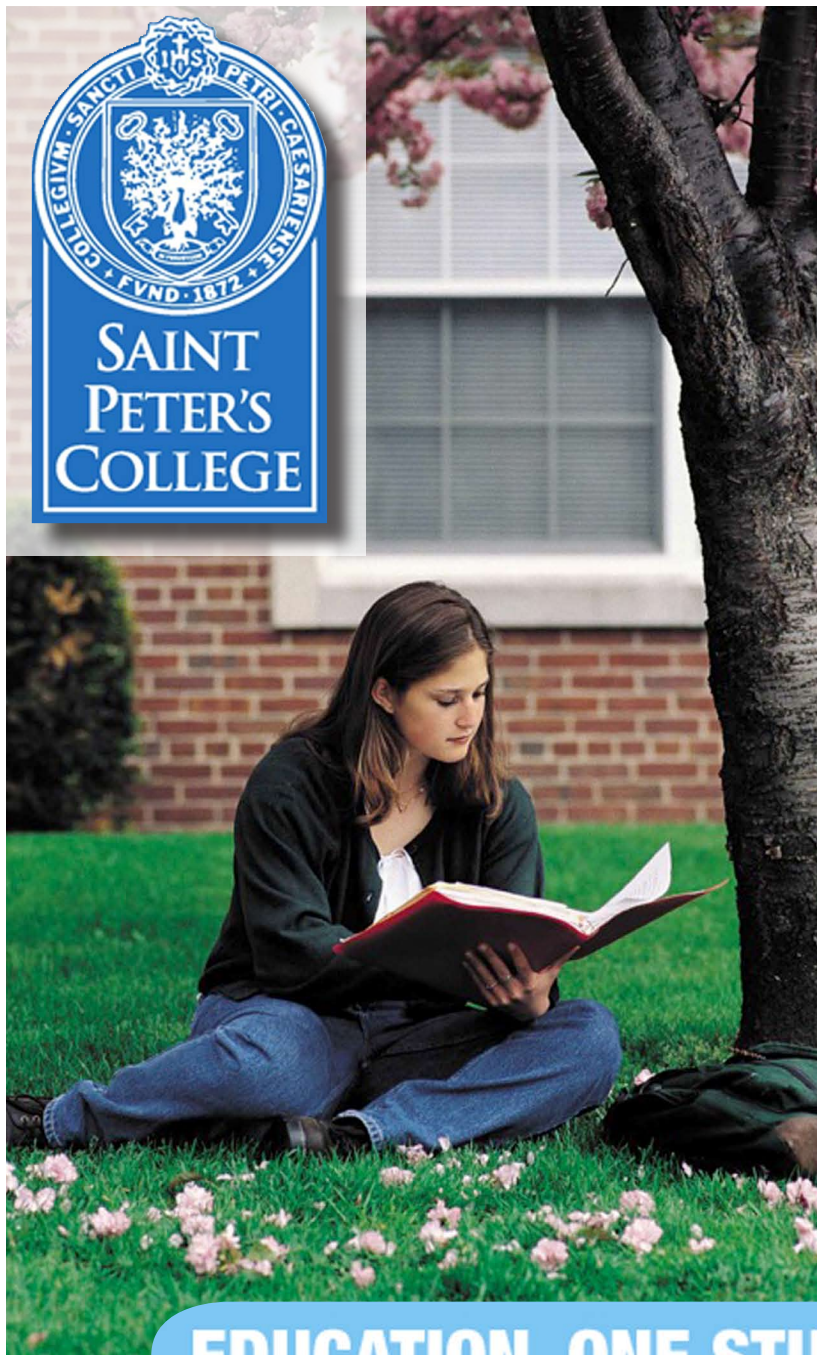


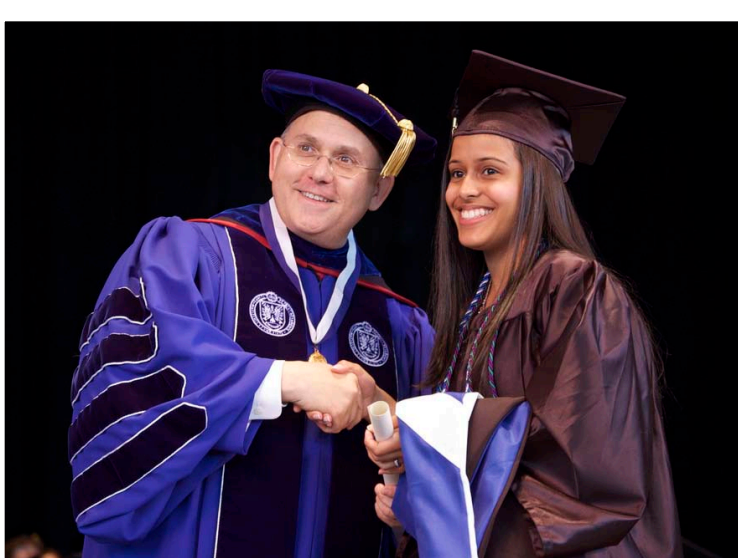


DEAN, SCHOOL OF PROFESSIONAL AND CONTINUING STUDIES



EDUCATION. ONE STUDENT AT A TIME.





THE OPPORTUNITY

The new dean will re-establish a vibrant program for the School of Professional and Continuing Studies. She/he will lead the faculty in developing new undergraduate and certificate programs for adults, assessing them, and adapting the general education program to their needs.

THE COLLEGE

One of 28 Jesuit colleges and universities in the United States, Saint Peter's College, the Jesuit College of New Jersey, was founded in 1872. The College historically has served students with its motto of "Education. One Student At A Time." and a commitment to social justice. Located in the rapidly developing community of Jersey City, Saint Peter's also maintains an adult education campus in Englewood Cliffs.

Saint Peter's is organized into two schools. The School of Professional and Continuing Studies provides a quality liberal arts and business education to those who need flexible evening and weekend course schedules. The College of Arts and Sciences/School of Business Administration is the College's undergraduate day session and offers a rich mix of liberal and professional programs. In addition, there is a School of Nursing which houses both undergraduate and graduate programs and two program directors for graduate programs in business administration, accountancy, and education who report to the Vice President for Academic Affairs.



THE COLLEGE (*Continued*)

More than 2,400 undergraduate students are enrolled in a variety of liberal and professional programs, including 44 bachelor and six associate degree programs. In addition, nearly 700 graduate students are enrolled in master's programs. Over the last ten years, the institution has become increasingly residential. The student body is diverse.

The main campus is located on almost 25 acres in the heart of Jersey City and consists of seven residence halls and five administrative and instructional buildings, including Gannon Hall, which recently underwent a \$9 million renovation and is a state of the art science building.

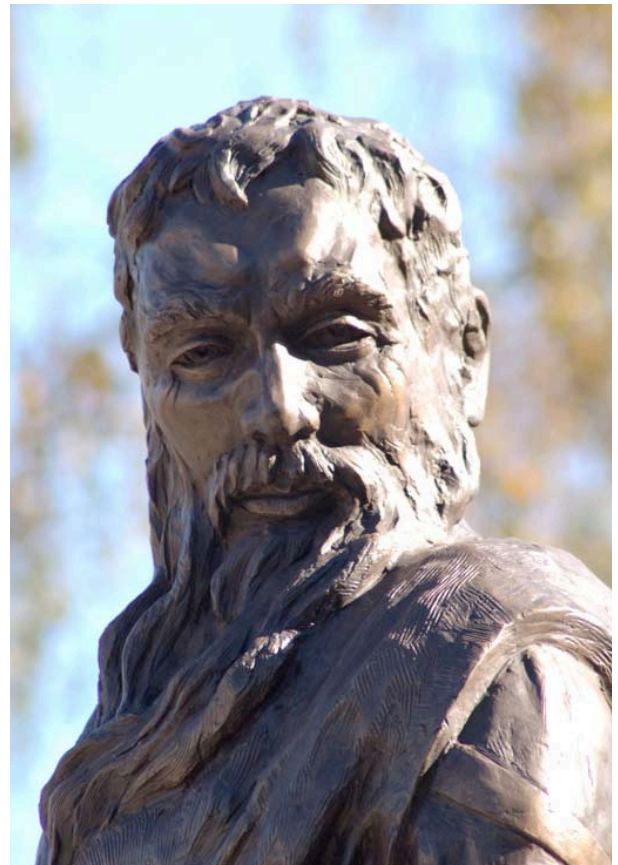
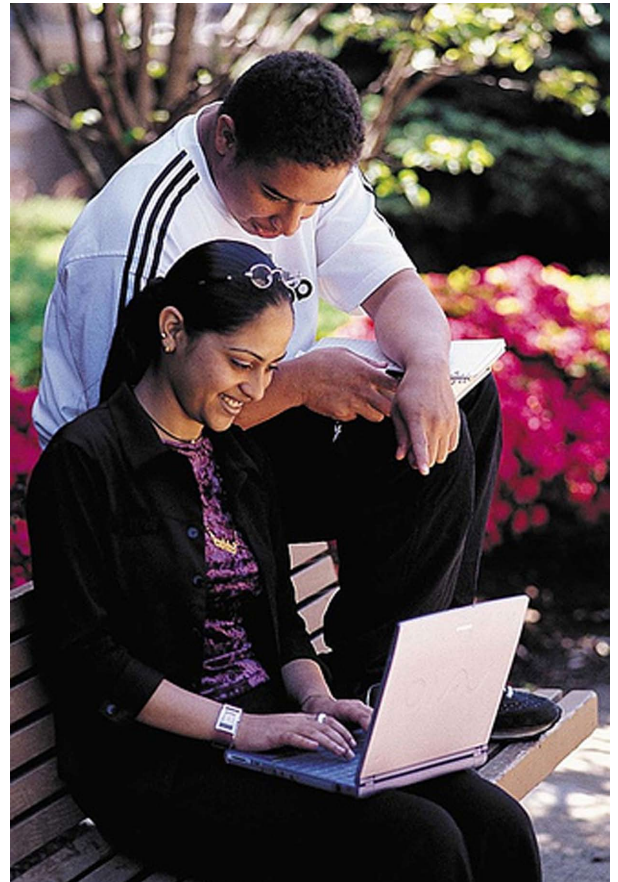
Saint Peter's is a wireless campus with all classrooms having Internet access. In addition, students have access to more than 300 computers in 20 labs. The Yanitelli Recreational Life Center and a planned new student center enhance student life.

Saint Peter's is committed to the on-going renaissance of Jersey City. Initiating community-linked programs and improving facilities are an important part of this effort. The College's proximity to New York City offers an ideal environment for experiential learning as well as the vast range of cultural, international, and corporate opportunities available to both students and faculty.

Faculty and students are strongly committed to the mission of the College, particularly to the Jesuit ideals of social justice and being "men and women for others." They pride themselves on individual attention to all students regardless of previous academic accomplishments and some faculty members have students assist them in research and jointly publish their works in refereed journals.

MISSION

Saint Peter's College, founded in 1872, is a Jesuit, Catholic, coeducational liberal arts college in an urban setting which seeks to develop the whole person in preparation for a lifetime of learning, leadership, and service in a diverse and global society. Committed to academic excellence and individual attention, Saint Peter's College provides education, informed by values primarily in degree-granting programs in the arts, sciences, and business, to resident and commuting students from a variety of backgrounds.



The Commission on Higher Education of the Middle States Association of Colleges and Schools accredits the College. Specialized accreditation has been obtained in Nursing. Education programs have been authorized by the New Jersey State Department of Education and are a candidate for Teacher Education Accreditation Council (TEAC) accreditation.

BACKGROUND

The School of Professional and Continuing Studies serves adult students seeking undergraduate degrees. The faculty consists of adjuncts as well as members of the full-time undergraduate faculty. The academic departments throughout the College approve course work and faculty appointments upon the recommendation of the School's dean.

It is expected that the new dean will have a strong academic background, having earned a terminal degree in an appropriate area.

Although the School continues to produce revenue, enrollment has decreased over the last few years. Competition in the local area from community colleges and other institutions of higher education has increased. An important part of the enrollment management strategies will be new initiatives to improve retention.

Dr. Eugene Cornacchia was appointed in 2007 as the first lay president of the institution. Prior to that appointment, he was provost and vice president for academic affairs. The president is very supportive of the School of Professional and Continuing Studies and expects the new Dean to expand program offerings, increasing enrollments and retaining students, thereby increasing revenue.

In July 2008, Dr. Mary Lou Yam was appointed vice president for academic affairs. Prior to this appointment, Dr. Yam served as academic dean & dean of faculty. Dr. Yam joined the nursing faculty in 1989, rising through the faculty ranks and attaining tenure before serving as the head of the nursing program. The new dean of Professional and Continuing Studies will report to the vice president for Academic Affairs and will collaborate with the new vice president for Enrollment Management. Both the president and chief academic officer seek a strong leader to head this important school.

CHALLENGES

Among the challenges for the next dean are:

- Leading strategic planning linked to multiple-year budgets; identifying the most important priorities for the School of Professional and Continuing Studies;
- Reinvigorating the School by developing new certificate and degree programs to meet the needs of the adult students;
- Designing new delivery systems through distance learning; assessing programs and teaching modes; developing new majors and modifying the liberal arts core as appropriate;
- Giving strong academic leadership to both the Englewood Cliffs and main campuses; helping professional and continuing studies flourish institution-wide;
- Aggressively expanding the number of adult students; working collaboratively with the chief enrollment officer in this effort; developing new articulation agreements for community colleges and others; enhancing retention strategies, including advising for new and continuing students;



CHALLENGES (*Continued*)

- Developing new models for serving adult students, including modular scheduling for course work; performing competition analysis in the surrounding area and implementing the results;
- Developing new strategies for increasing financial aid for part-time students;
- Working collaboratively and effectively with the chairs and program directors to develop five-year programs combining bachelor and master degrees;
- Promoting the importance of professional and continuing education throughout the College by demonstrating the quality of the various programs and stressing the importance of serving first generation college students; and
- Assisting the president, chief academic officer, fellow deans, and the faculty-at-large in exploring university status for the College.

QUALIFICATIONS

The president, vice president for academic affairs, the Jesuit community, and the Saint Peter's campus community seek a strong academic leader who:

- Upholds and supports the College's mission and values;
- Possesses strong leadership skills;
- Supports diversity throughout the School of Professional and Continuing Studies and the College;
- Has an earned doctorate from an accredited institution; has been a full-time faculty member (rank of associate professor is preferred);
- Is an accomplished administrator with at least five years of experience at the level of assistant or associate dean (dean experience is an added plus) with demonstrated line experience at the chair level or above;
- Knows adult learning theory and best practices;
- Has knowledge of program review, assessment, regional and specialized accreditation standards, and strategic planning/budgeting;
- Brings about measured change while being sensitive to the College's culture;
- Is a detail-oriented self-starter; demonstrates a collaborative management style;
- Has an open and transparent communicative style and models excellent oral, listening, and writing skills; and
- Is a member of one or more professional organizations devoted to continuing education.



KEY INDICATORS SAINT PETER'S COLLEGE 2008

Investment in Plant, less depreciation:	\$59.46 million
Plant Replacement Insured Value:	\$200.37 million
Cost of Operating Physical Plant:	\$2.55 million
Endowment:	\$31.75 million
Budget:	\$46.28 million
Student Enrollment for fall 2006:	2398 (undergraduates) 719 (graduates)
Tuition Discount Rate:	47% (undergraduate FT)
Average SAT Score:	960
High School Rankings:	Top 10%= 12% Top 25%= 33% Top 50%= 70%
Freshman Retention Rate:	73%
Graduation Rate:	<u>Year – 1999</u> 6 years: 49%
Living Alumni:	27,796
Number of Full-time Faculty:	101
Tenured:	59%
Faculty Salaries:	Professor: \$77,300 Associate Professor: \$62,575 Assistant Professor: \$52,575
Student/ Teacher Ratio:	16:1
Degrees:	Masters, Bachelors, Associates
Library Volumes:	240,000



APPLICATION PROCEDURES

Applications are due **February 27, 2009**, when screening will begin. To be considered, candidates should e-mail, as MS Word or Adobe Acrobat attachments: 1) a cover letter that addresses the challenges and qualifications listed above; 2) a current résumé or curriculum vitae; and 3) the contact information for three professional references to: SPCDean@rhperry.net.

FOR FURTHER INFORMATION CONTACT...

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POLICY

R. H. Perry & Associates is committed to the highest standards of professionalism in all dealings with candidates, sources, and references. We fully respect the need for confidentiality and assure interested parties that their background and interests will not be discussed without consent of the applicant prior to her or his becoming a candidate.

Saint Peter's College is an affirmative action, equal opportunity institution.

www.spc.edu

