



DEAN— SCHOOL OF CONTINUING EDUCATION



PROVIDENCE COLLEGE

THE OPPORTUNITY

The new dean of the School of Continuing Education will lead the school to academic excellence; he/she believes strongly in adult learners and the need to develop new academic programs for them, thereby giving important witness to the Catholic and Dominican mission of Providence.

THE COLLEGE

Providence College, founded jointly in 1917 by the Roman Catholic Diocese of Providence and the Dominican Friars, is located on a 105-acre campus in Providence, R.I. The College is the only institution of higher education that is operated under the auspices of the Dominican Friars, with Providence having a strong Catholic and Dominican tradition and identity.

Currently, the College enrolls approximately 4,000 undergraduate students and 800 graduate students. Providence College is ranked # 3 among master's level universities in the North region by U.S. News' Americas Best Colleges. The College's graduation rate of 85% is the second highest among 574 Master's level universities nationwide. Ninety-one percent of the College's students come from the Northeast with 32 other states represented as well as 14 foreign countries. The College is ranked # 10 among the top schools in "Great Schools, Great Prices" category which relates academics to the net cost of attendance.

With many faculty retirements, Providence is in the process of rebuilding its full-time faculty base. This year 35 new faculty members were hired in a variety of disciplines. This diverse group comes from Europe, Asia, Africa, and all parts of the United States. They have studied and taught at some of the best institutions of higher education in their respective countries.

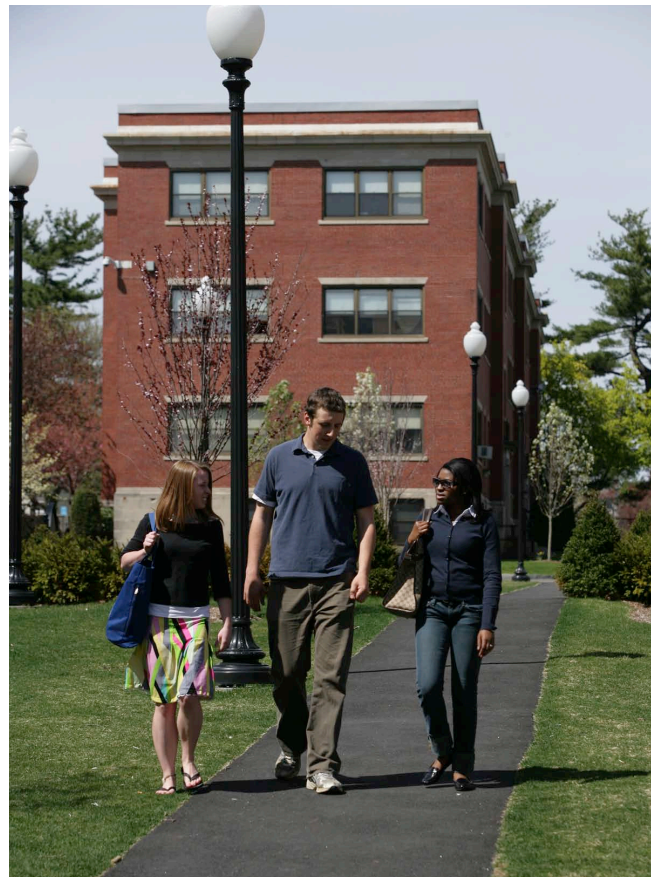


THE COLLEGE (*Continued*)

Program review and assessment are benchmarks for refreshing the undergraduate and graduate curricula. General education is in the process of being updated. The study of Western Civilization will continue to be the personification of the liberal arts at the College.

Providence's campus is attractive and welcoming. It is located in a residential section of the City of Providence where cultural and recreational opportunities abound. Boston and New York City are easily accessible by air, highway, and public transportation. The campus has 43 buildings, with a number of them having been built in the past ten years. New buildings include a chapel, fitness center, and residence halls. Renovation and updating of older buildings has also taken place.

The College has a strong sense of civic engagement and is recognized by state leaders and the citizens of the State for its community involvement. Approximately, 1,000 students are involved in community service each academic year.

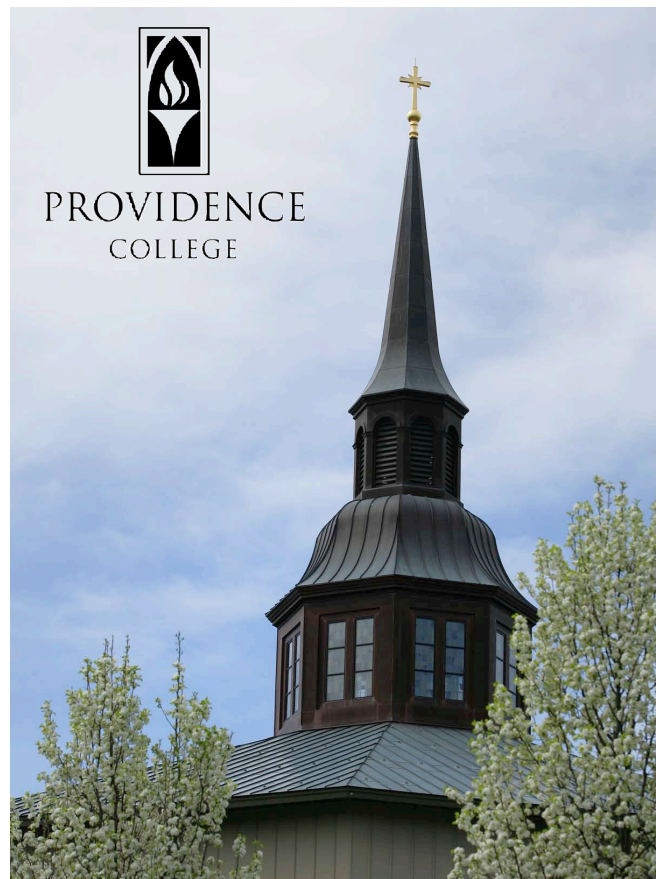


MISSION OF PROVIDENCE COLLEGE

Providence College is a primarily undergraduate, liberal arts, Catholic institution of higher education. Committed to fostering academic excellence through the sciences and humanities, the College provides a variety of opportunities for intellectual, social, moral, and spiritual growth in a supportive environment.

The College actively cultivates intellectual, spiritual, ethical, and aesthetic values within the context of the Judaeo-Christian heritage. These values are nurtured by the unique tradition of the Dominican Order which emphasizes quality teaching and scholarship.

Providence College recognizes the unity of the human family that proceeds from its one Creator. It therefore encourages the deepest respect for the essential dignity, freedom, and equality of every person and welcomes qualified women and men from all religious, racial, and ethnic backgrounds. Providence College prepares its students to be responsible and productive citizens to serve in their own society and the greater world community.



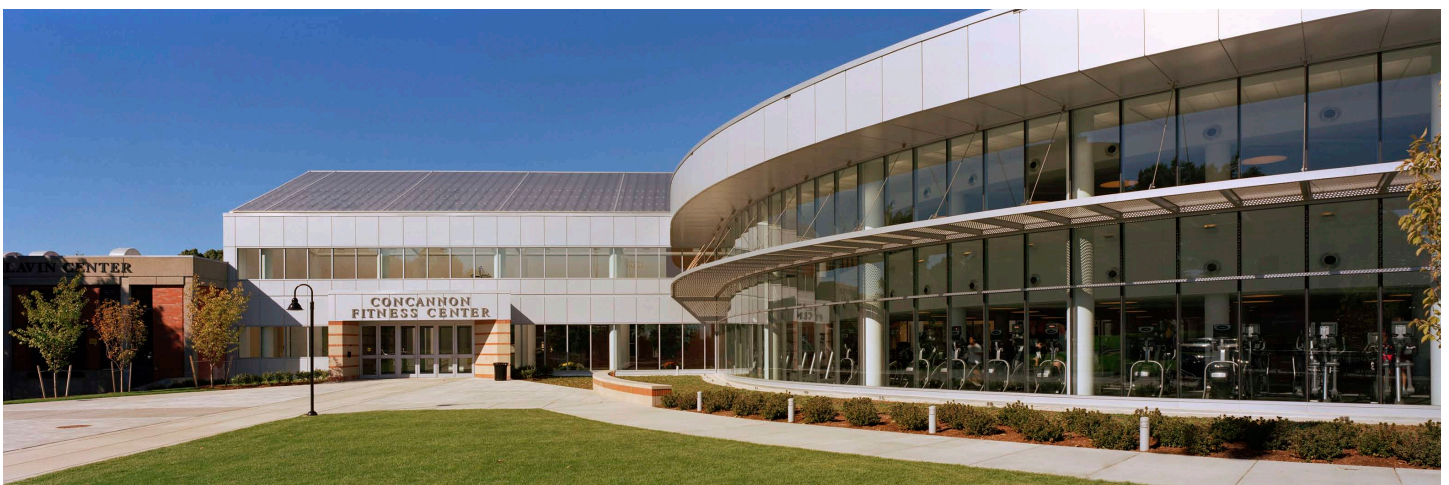
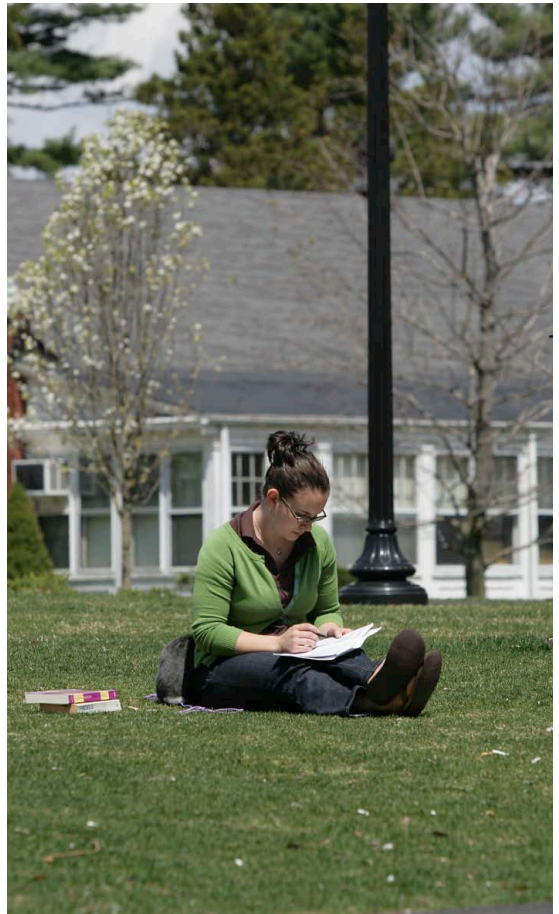
MISSION FOR THE SCHOOL OF CONTINUING EDUCATION

As an integral part of Providence College, the School of Continuing Education stresses its Catholic, Dominican and liberal arts heritage by offering a comprehensive set of programs and services specially designed to meet the higher education needs of adult learners...We are committed to educating the whole person by providing values-based learning experiences which prepare women and men to lead lives of reflection while at the same time providing opportunities to develop a foundation for a career.

BACKGROUND

Among the most important College leaders are the president – the Reverend Brian J. Shanley, O.P., Ph.D. and academic vice president – Hugh F. Lena, Ph.D. Father Shanley is in his fourth year as president. A graduate of Providence with a doctoral degree in Theology from the University of Toronto, he has built a strong team of administrators. He is now turning his attention to strengthening fund-raising at the College. Dr. Lena has spent his entire career at Providence and is in his fifth year as the chief academic officer. He holds his Sociology graduate degrees from the University of Connecticut. With a solid relationship with the Providence faculty, he has been creative and successful in reorganizing academic affairs.

The Dominican Friars are an integral body and influence on the campus. They come from an 800-year-tradition that was founded by Saint Dominic de Guzman in 1216. Known as the Order of Preachers (O.P.), later Saint Thomas Aquinas, a distinguished Dominican theologian, was a major intellectual force in the Catholic Church by influencing popes and such religious orders as the Jesuits. Today there are 50 Dominican Friars living at the College, with 33 on the teaching faculty.

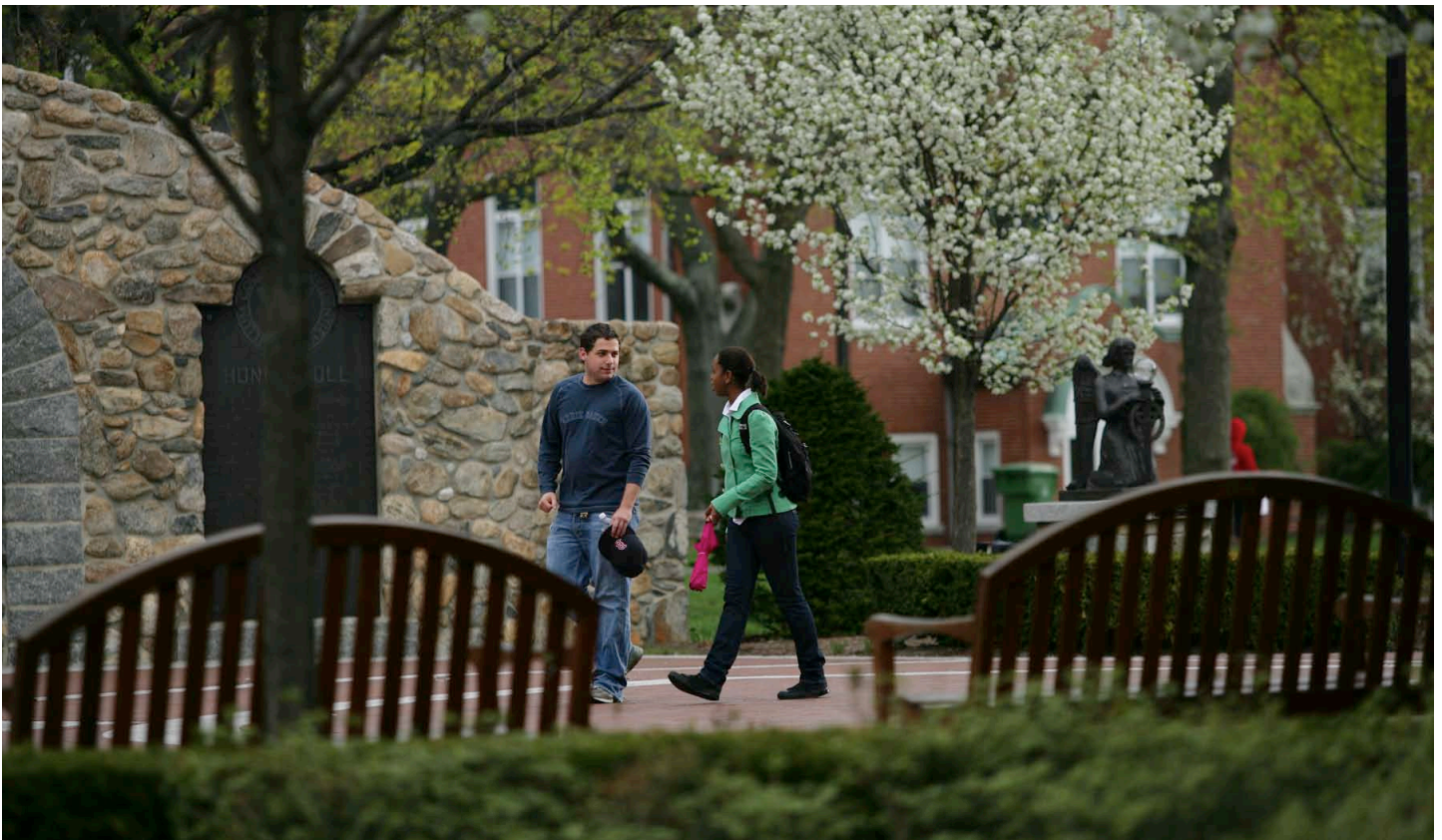


Continuing Education

For 90 years the Extension Division of Continuing Education has served adult learners in Rhode Island and contiguous states. The College offers a small number of graduate programs, including the M.B.A. degree. Continuing Education offers undergraduate courses with majors in Fire Science, History, Humanities, Liberal Studies, Ministry, Organizational Communication, Organizational Leadership, and Social Science. Associate degrees are offered in Administrative Management, Fire Science, Liberal Studies, and Ministry. Certificate programs include: Accountancy, Administrative Management, Business Studies, Leadership Studies, Organizational Communication, and Teacher Certification. Course work is conducted 11 times during the year in a flexible schedule that includes on-line instruction.

Dr. Lena expects the new dean of Continuing Education to be an important member of his new Dean's Council. Recently, the chief academic officer reorganized academic affairs into four schools: Arts and Sciences, Business, Professional Studies, and Continuing Education. In the School of Continuing Education, he wishes to optimize course offerings and explore new undergraduate and post-baccalaureate programs. The post of dean has been vacant for the past four years. The associate dean has managed the operation but does not wish to be a candidate for the deanship.

The financial climate of the United States and the New England states is very challenging for adult learners and the School of Continuing Education. In the last fiscal year, the School contributed to the College \$700,000 – a decrease of \$300,000 from previous years. Reporting to Dr. Lena, the Dean has a budget of \$2.5 million. Currently, the School is staffed with an associate dean and assistant deans for teacher certification and advising, and three support staff. One thousand adult students enroll in the School each year.



CHALLENGES

Major challenges for the dean of the School of Continuing Education are:

- Taking the School to its next level of academic excellence; assessing the overall curriculum by engaging in systematic program review; instituting strategic change based upon this review, looking at the competition, and identifying growth opportunities;
- Developing new degree offerings at the undergraduate level; expanding secondary teacher certification to elementary and middle school education; working cooperatively with the other academic deans, particularly in academic offerings;
- Leading strategic planning, linked to budgeting, to prioritize academic offerings to increase enrollment; tying these offerings to the College's Catholic/ Dominican mission;
- Aligning new faculty hires to the School's curriculum and traditional day programs;
- Studying how to better meet the needs of adult learners; examining tuition pricing and overall options for adults;
- Marketing and advertising the academic programs in a consistent and effective manner; and
- Seeking and fostering relationships with the corporate community; and engaging in fund raising and obtaining grants to strengthen the School, particularly in new programs.

QUALIFICATIONS

The chief academic officer and the faculty in Continuing Education seek a new dean who is a strategic thinker, an entrepreneur, an accomplished academic, and who:

- Supports and upholds the missions of the College and the School; is a person of high integrity and moral values; appreciates the culture of Providence College;
- Is a big picture, goal-oriented person; knows regional and specialized accrediting policies and procedures; creates a climate of academic excellence and rigor;
- Holds an earned doctorate in higher education or other appropriate discipline;
- Has had substantial experience in adult or continuing education; wishes to lead the School's academic programs, marketing/advertising efforts, and financial indices; and
- Is results-oriented; knows strategic planning/budgeting; desires to work effectively with the academic vice president and his Dean's Council; and is student-centered.



KEY INDICATORS 2008/ 2009

Investment in Plant, less depreciation:	\$220.96 million
Cost of Operating Physical Plant:	\$14 million
Endowment:	\$140 million
Budget:	\$164.43 million
Tuition:	\$30,800
Student Enrollment for Fall, 2008:	3,909 (undergraduates); SCE: 488 undergrad, 764 (graduates)
Tuition Discount Rate:	30.62%
Average SAT Score:	Critical Reading- 579; Writing- 600; Math- 589
High School Rankings	Top 10%= 44% Top 25%= 80% Top 50%= 98%
Freshman Retention Rate:	92%
Graduation Rate:	4 yr.- 85%; 5 yr.- 87%
Living Alumni:	43,135
Faculty Salaries 08-09:	Professor: \$99,540 Associate Professor: \$81,699 Assistant Professor: \$69,553
Student/ Teacher Ratio:	12:1
Degrees:	BA, BS, MA, MBA, MEd
Library Volumes:	372,959
Athletics League:	NCAA, BIG EAST Conference, ECAC, Hockey East Association, Metro Atlantic Conference



APPLICATION PROCEDURES

To be considered, candidates should e-mail, as MSWord attachments, a cover letter that addresses the challenges and qualifications listed above, a current résumé, and the names, phone numbers, and e-mail addresses of three references to: Providence@rhperry.net. Review of applications begins December 5, 2008. To ensure full consideration, materials should be received by that date.

FOR FURTHER INFORMATION CONTACT...

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POLICY

R. H. Perry & Associates is committed to the highest standards of professionalism in all dealings with candidates, sources, and references. We fully respect the need for confidentiality and assure interested parties that their background and interests will not be discussed without consent of the applicant prior to her or his becoming a candidate.

Providence College especially welcomes applicants who can affirm and enhance its mission. Providence College encourages applications by women and persons of color, and is an affirmative action, equal opportunity institution.

www.providence.edu



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