



July, 2014

EXECUTIVE SEARCH PROFILE

Associate Vice President for Research, Creative Activities and Technology Transfer



THE OPPORTUNITY

The Associate Vice President for Research, Creative Activities and Technology Transfer (RCATT) is charged with creating a climate for success in obtaining external funding and providing leadership to related offices within the University.

THE UNIVERSITY

Mission

Learning is preeminent at California State University, Fullerton. We aspire to combine the best qualities of teaching and research universities where actively engaged students, faculty and staff work in close collaboration to expand knowledge.

Our affordable undergraduate and graduate programs provide students the best of current practice, theory and research and integrate professional studies with preparation in the arts and sciences. Through experiences in and out of the classroom, students develop the habit of intellectual inquiry, prepare for challenging professions, strengthen relationships to their communities and contribute productively to society.

We are a comprehensive, regional university with a global outlook, located in Orange County, a technologically rich and culturally vibrant area of metropolitan Los Angeles. Our expertise and diversity serve as a distinctive resource and catalyst for partnerships with public and private organizations. We strive to be a center of activity essential to the intellectual, cultural and economic development of our region.



Goals

- To ensure the preeminence of learning
- To provide high-quality programs that meet the evolving needs of our students, community and region
- To enhance scholarly and creative activity
- To make collaboration integral to our activities
- To create an environment where all students have the opportunity to succeed
- To increase external support for university programs and priorities
- To expand connections and partnerships with our region
- To strengthen institutional effectiveness, collegial governance and our sense of community

Overview

California State University, Fullerton (CSUF), one of the 23 campuses of the CSU System, is a major regional university in a vital, flourishing area. The beautiful, 236-acre campus is in northern Orange County, about 25 miles east of downtown Los Angeles and about 20 miles from nearby beaches.

With more than 38,000 students and approximately 1,800 full- and part-time faculty members, CSUF offers 109 degree programs in eight colleges: the Mihayo College of Business & Economics, College of the Arts, College of Communications, College of Education, College of Engineering & Computer Science, College of Health & Human Development, College of Humanities & Social Sciences, and the College of Natural Sciences & Mathematics. CSUF is fully accredited by the Western Association of Schools and Colleges and a number of programs and disciplines have specialized accreditation.

Proud to be designated as both a Hispanic-Serving Institution and an Asian American Native American Pacific Islander Serving Institution, CSUF is fourth in the nation for the number of bachelor's degrees awarded to minority students and first in California for the number of bachelor's degrees awarded to Hispanics.

Founded in 1957, Cal State Fullerton became the 12th state college in California to be authorized by the Legislature as a degree-granting institution. Today, Cal State Fullerton is a comprehensive, regional university with a main campus that consists of 29 permanent buildings, a picturesque 26-acre Arboretum and student residence halls.



The campus also features:

- The Student Recreation Center, a \$40.6-million, two-story 95,000-square-foot facility located west of Titan Gym;
- The Performing Arts Center, a \$48-million complex that provides state-of-the-art facilities for audiences and performers alike, as well as instructional facilities for students; and,
- The \$87.5-million Steven G. Mihaylo Hall, home to the Mihaylo College of Business and Economics – the largest accredited business school in the state and nationally recognized for accreditation in both its business and accounting programs.

U.S. News & World Report ranks CSUF seventh among “Top Public Universities-Master's institutions in the West” and 35th among “Best Regional Universities” in the West. In addition, *The Templeton Guide: Colleges That Encourage Character Development* lists CSUF's Student Leadership Institute among “Exemplary Programs” in the student leadership category.

THE POSITION

The AVP reports directly to the Provost/Vice President for Academic Affairs, the Associate Vice President for RCATT leads the campus efforts to develop and strengthen capacity and productivity in trans-disciplinary research, scholarship, and creative activity across all disciplines at both Fullerton and Irvine campuses in support of the University’s strategic plan.

Reporting to the Associate Vice President are: the Director of the Office of Research Development (ORD), the Director of the Office of Grants and Contracts (OGC), the Director of the Office of Sponsored Programs (OSP), a Research Grants & Compliance Officer, and an Administrative Analyst Specialist.

Office of Research Development

The Office of Research Development (ORD) is responsible for helping faculty and staff transform emerging research and creative activity ideas into funded projects, coordinating interdisciplinary campus projects/proposals, assisting the campus community in identifying funding sources, and in helping develop proposals.

Office of Grants and Contracts

The Office of Grants and Contracts (OGC) serves as lead in assisting faculty and staff in reviewing proposals and budgets and overseeing proposal submission and other pre-award responsibilities.



Office of Sponsored Programs

When a grant is awarded, the Office of Sponsored Programs (OSP) assures that all compliance requirements are met. The OSP maintains relations with federal and state funding agencies.

Responsibilities:

- Proactively interface with potential community, government, and corporate partners who want to learn more about the enterprise potential of the University's research, creative activity and inventions;
- Provide effective and efficient leadership for the ORD, OGC and OSP including staff growth and development, budget management, policies and procedures development, and communication with other internal and external constituents;
- Administer a variety of internal grants programs such as intramural grants, center and institute funding;
- Oversee and manage student research competitions;
- Work in partnership with University Advancement;
- Assure currency of campus compliance policies on the protection of human subjects and prehistoric artifacts, animal welfare, intellectual property, conflict of interest, and scholarly misconduct;
- Consult with appropriate deans, other academic administrators, faculty committees and academic centers, as well as individual faculty and staff;
- Author and maintain research policies and operating procedures for campus employees receiving external funds;
- Generate reports focused on annual goals and productivity measures;
- Assess and evaluate the impact of implemented policies; and,
- Monitor legislation and revise policies and procedures as necessary.



Opportunities & Challenges:

Significant opportunities for the next Associate Vice President for Research, Creative Activities and Technology Transfer include:

- Overseeing the building and development of the Technology Transfer Center, which will facilitate the protection and further development of technologies developed by personnel of the University;
- Developing a protocol for entrepreneurial activities and, as a result, providing clear and consistent campus guidelines for increasing revenue to centers and institutes;
- Developing a mentorship program to support and reward faculty interested in seeing their research further developed; and
- Motivating faculty to apply for external funding, thereby generating an income stream for reinvestment into research and teaching.

Qualifications:

The next Associate Vice President for Research, Creative Activities and Technology Transfer will be an entrepreneurial, collaborative and collegial leader who:

- Holds an earned doctorate degree or appropriate terminal degree;
- Has a record of scholarship and/or appropriate creative activities and teaching that merits academic appointment at the level of full professor in an appropriate discipline;
- Has significant experience in large grants acquisition and administering contracts and grants;
- Works cooperatively and collegially with faculty, staff, students, the community, and regulatory agency personnel;
- Can develop and implement strategies to increase the number, quality, and competitiveness of grant submissions and awards aimed at supporting the overall advancement of units/departments, colleges, and both campuses of the University;
- Demonstrates knowledge of intellectual property rights and familiarity with technology transfer;
- Possesses strong analytical reasoning, budgeting, and forecasting abilities; and
- Has experience working in, and an understanding of, a regional comprehensive, public university (experience with the CSU preferred but not required).



Special Working Conditions:

- The AVP will be required to file an initial “Conflict of Interest Form 700: Statement of Economic Interests” within 30 days from date of hire and on an annual basis;
- The AVP will be required to complete the CSU sponsored ethics online training within 30 days of appointment, and at least once during each consecutive period of two calendar years following the appointment.
- Employee/applicant who submits an application for a position may be required to complete job related performance test(s) successfully as part of the selection process;
- This position is funded by a qualifying federal contract that requires new hire employment verification be processed through the E-Verify program administered by the Department of Homeland Security, U.S. Citizenship and Immigration Services, in partnership with the Social Security Administration; and
- The person holding this position is considered a mandated reporter under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083 as a condition of employment.



CALIFORNIA STATE UNIVERSITY, FULLERTON
KEY INDICATORS – 2014

Cost of Operating Physical Plant:	\$ 15,729,857
Endowment:	\$ 45,750,945 (as of December 31, 2013)
University Budget (all funds, FY 2013):	\$ 456,496,927
Tuition Income:	\$ 190,640,586
University Enrollment (Fall 2013):	Total: 38,325 Undergraduate: 33,049 Graduate: 5,276
Average SAT Score (Fall 2013):	1018
High School Rankings	Top 10% = 20% Top 25% = 61% Top 50% = 95%
CSUF First-Year Retention Rate (Entered in Fall 2012):	88.5% (Retained for 3 Years)
(Entered Fall 2007) Graduation Rate:	6 years: 53 %
Living Alumni:	222,150
(2012-2013 data) Total CSUF Faculty: CSUF Tenure/Tenure-Track Faculty: CSUF % T/TT:	1,332.4 764 57%
Average Faculty Salaries: (Source: 2013-2014 AAUP Faculty Salary Survey)	Professor: \$93,000 Assoc. Professor: \$77,500 Asst. Professor: \$72,300
Student to Faculty Ratio (CSUF):	24:1
Library Volume (Books):	1,354,791
Athletics:	NCAA Division I (Big West Conference)
University Degrees offered:	109 (B.A., B.F.A., B.S., D.N.P., Ed.D., M.A., M.A.T., M.Bt., M.B.A., M.F.A., M.P.A., M.P.H., M.S.W.)



APPLICATION PROCEDURES

To ensure full consideration, applications are due by **September 12, 2014**. Screening and evaluation will take place during the fall semester, with an anticipated start date of January, 2015.

To be considered, candidates should e-mail, as Microsoft Word or Adobe Acrobat attachments, the following: 1) a cover letter that addresses the position responsibilities and qualifications listed above; 2) a current resume; and 3) the contact information for three professional references to CSUFAVP@rhperry.com.

For further information, contact:

DR. TULLISSE 'TONI' MURDOCK, SENIOR CONSULTANT
(520) 896-2264 / (206) 795-7252
CSUFAVP@rhperry.com

or

MR. MATTHEW J. KILCOYNE, SENIOR CONSULTANT
(202) 253-9846
CSUFAVP@rhperry.com

R. H. PERRY & ASSOCIATES
2607 31st Street, NW
Washington, DC 20008
www.rhperry.com

POLICY

R. H. Perry & Associates is committed to the highest standards of professionalism in all dealings with candidates, sources, and references. We fully respect the need for confidentiality and assure interested parties that their background and interests will not be discussed without consent of the applicant prior to her or his becoming a candidate.

CSU, Fullerton is an Equal Opportunity/Affirmative Action employer committed to nondiscrimination on the basis of race, color, religion, national origin, sex, sexual orientation, gender status, marital status, pregnancy, age, disability, or covered veteran's status consistent with applicable federal and state laws. Reasonable accommodations will be provided for qualified applicants with disabilities who self disclose.

www.fullerton.edu